

March 2011

Dear Parents/Guardians:

Welcome to the Forest Lake Christian School bus program.

This packet has been developed as a resource for information regarding our school bus program.

Enclosed in this packet you will find General Information, School Bus Fees, Bus Stop Procedure, Bus Schedules, School Bus Ridership Annual Registration, and School Bus Behavior Plan of Action. In order to enroll your student in the school bus program, you will need to read the packet, read and sign the School Bus Ridership Annual Registration form and School Bus Behavior Plan of Action, and return both of these to the Transportation Office with the appropriate fee.

To be eligible to ride a school bus, whether full time or part time, all students must have a current School Bus Ridership Annual Registration form and School Bus Behavior Plan of Action on file in the Transportation Office, and be enrolled at Forest Lake Christian School.

If you have any questions, please contact me at the Transportation Office 530-269-1535 or 530-268-0831, Ext. 105.

Sincerely,

Jack Crew  
Forest Lake Christian School  
Transportation Coordinator

## Forest Lake Christian School Bus Program

All students, grades Kindergarten – Twelve are welcome to participate in a bus program sponsored and operated by the Forest Lake Christian School for a fee. Forest Lake Christian School will provide pupil transportation to and from school when, in the judgment of the Governing Board, such transportation is necessary, practical and economical, in accordance with the regulations of the State of California.

### GENERAL INFORMATION

#### Bus and Bus Stop Assignments

- Student riders will be assigned a school bus and bus stop.
- In order to account for all students, alternate bus and stops are not allowed without prior written permission from the Transportation Office.
- Reassignment to a different bus or stop may be requested by submitting a written request.
- Seating space is limited and subject to availability.

#### Bus Schedules

- Bus schedules are enclosed in this packet.
- Schedule times are departure times. Please arrive **five minutes** *before* scheduled departure times.
- Bus schedules are subject to change.

#### Pick Up / Drop Off of Students

- Students who are not picked up immediately at scheduled drop-off time, (thereby causing additional supervisory time for the driver and inconvenience for other parents) may lose bus privileges.
- If a parent/guardian is not at the school bus stop to pick up a student at the schedule stop time the school bus driver will continue the route keeping the student on the bus. The parent/guardian will need to call the school office and arrange a pick up plan.

#### School Closures Information

- Closure of school and snow conditions will be announced on the following stations;
  - KAHN 101 FM / 95 AM (Auburn / Roseville)
  - KNCO 830 AM (Grass Valley)
  - [www.forestlakechristian.org](http://www.forestlakechristian.org)
  - School phone message ext. 101

#### Types of Ridership Participation

##### **1. Full Time Rider**

*Assures a seat on the school bus*

A student rider who rides a bus both morning and afternoon.

Payments are made monthly

## 2. **Part Time Rider**

*Assures a seat on the school bus*

A student rider who rides a bus morning or afternoon.

Payments are made monthly

## 3. **Extra Rider Pass\***

*Based on seat availability*

A parent/guardian must call or send a note to make arrangements for a student to ride a school bus on an occasional basis. Applicable fees may apply.

### **Examples:**

Car broke down

Cannot pick up due to a health emergency

Called out of town due to a emergency

Birthday party

Occasional friend

**If a student is a regular school bus rider and needs to ride a different school bus, the student must bring a note and get a pass from the office before entering the bus.**

**\*All School Bus passes must be cleared through the Transportation Office\***

## SCHOOL BUS REGISTRATION FEE

The registration fee is an annual fee that must accompany a signed School Bus Ridership Annual Registration and School Bus Behavior Plan of Action.

Registration fees are non-refundable.

First Student	\$ 25.00
Second Child	\$ 15.00
Third child	\$ 10.00
Family Maximum	\$ 40.00

## SCHOOL BUS MONTHLY FEES

**Bus fees are charged on a monthly basis and are not related to the number of days in a given month.** Bus fees are due the first of each school month. There is a \$5.00 per student discount per month, as follows, for payments made prior to the 10<sup>th</sup> of each month. Bus fees are payable September through May.

## TRANSPORTATION FEE SCHEDULE – 2011 / 2012

	<u>Zone A</u>	<u>Zone B</u>	<u>Zone D</u>
First Student	\$105.00 / \$100.00	\$115.00 / \$110.00	\$136.00 / \$131.00
Second Student	\$ 82.00 / \$ 77.00	\$ 90.00 / \$ 85.00	\$108.00 / \$103.00
Third Student	\$ 56.00 / \$ 51.00	\$ 65.00 / \$ 60.00	\$ 80.00 / \$ 75.00
Kindergarten (3days/week)	\$ 63.00 / \$ 58.00	\$ 69.00 / \$ 64.00	\$ 84.00 / \$ 79.00
Campus to Campus *	\$22.00/mo.		

\*This service is reserved for students with a sibling at Combie Campus, a high school student with a valid Combie Campus parking permit, or carpool with students from Combie Campus. It is not intended as convenient pick up area. (note: A high school student with a valid Combie Campus parking permit does not have to pay the \$22.00 monthly fee to ride Campus to Campus.)

School bus registration fee and school bus monthly fees may be combined with tuition payment.

**Please send a check, payable to FLCS, to:**

Forest Lake Christian School  
12515 Combie Road  
Auburn, Ca 95602

## NON PAYMENT OF FEES

- Due to the high cost of gas, transportation privileges will be suspended if fees are not paid by the end of each month.

## **BUS STOP PROCEDURE**

**Please follow these procedures for the benefit of our students' safety:**

1. Arrive at the bus stop **5 minutes early**. Do not leave your student unattended.
2. If you are late and the bus is already moving, do not follow the bus to make it stop, as this may place everyone in danger. Please proceed to the next stop or take your student to school.

### **Vehicle Code 22112**

**The school bus driver shall stop to load and unload pupils only at a school bus stop designated for pupils by school district superintendent or authorized by the superintendent for school activity trips.**

3. **Stop when red lights are flashing**. This means all vehicles, including parents and students, must stop. Do not go past the bus. This law applies to parking lots also.
4. Do not allow your children to play in the parking lot.
5. Bus riders must wait until the bus is stopped, the air brakes are set and doors are open before approaching the bus.
6. No running toward the bus at any time.
7. All students must be picked up immediately.
8. Remind your students that parking lots are very dangerous places, and they need to look in all directions before moving on or off the bus.
9. Park your vehicle in marked parking areas only.